REGULAR CITY COUNCIL MEETING



November 15, 2022 at 5:30 PM Council Meeting Room, 101 North State Street, Abbeville, Louisiana 70510

AGENDA

NOTICE POSTED: November 14, 2022 at 4:00 P.M.

REGULAR ORDER OF BUSINESS

Call to Order by Mayor Roll Call by Kathy Faulk Prayer Pledge

PUBLIC COMMENTS

(To allow comments on any of the following items prior to action.)

PERSONNEL

NEW BUSINESS

1. Public hearing to discuss the following proposed ordinances:

a. An ordinance to amend Section 10-53 and Section 10-55 pertaining to mobile food trucks and to add Section 10-58 pertaining to food truck parks.

b. An ordinance to amend Section 10-64 pertaining to special event permits.

c. An ordinance to amend Section 2-93 pertaining to issuance of purchase orders and the public bid law.

2. To accept the recommendation of the Ordinance Committee from their meeting held on November 1, 2022 to approve the following ordinances:

a. An ordinance to amend Section 10-53 and Section 10-55 pertaining to mobile food trucks and to add Section 10-58 pertaining to food truck parks.

b. An ordinance to amend Section 10-64 pertaining to special event permits.

c. An ordinance to amend Section 2-93 pertaining to issuance of purchase orders and the public bid law.

- Appointment of Council members to the Electrical Wholesale Power contract committee Mayor Roslyn White.
- 4. To approve the invoice from Delta Fire and Safety in the amount of \$5,522.69 to repair a fire truck -Chief Jude Mire.
- 5. Chief Jude Mire to discuss proposed call types requiring Abbeville Fire Department Medical/Trauma First Response.
- 6. To authorize the Mayor to execute an intergovernmental agreement with the Vermilion Parish Police Jury pertaining to improvements on Margaret Street.
- 7. To award the contract from bids received for the demolition of the outside building at 500 Second Street.
- To award the contract from bids received to clear the property located at 607 Edwards Street of overgrown grass, weeds and brush.
- 9. To deem the property located at 311 W. Lafayette Street condemned so that the demolition process can move forward. The property was brought before the Council previously and the owner was given additional time to sell the building. The deadline given to complete the sale has passed Councilman Brady Broussard, Jr.
- 10. To authorize the Mayor to obtain an appraisal for the airport.

- 11. To authorize the Mayor to hire an airport consultant in an amount of not to exceed \$50,000, to begin preparing a master plan of the airport
- <u>12.</u> To approve the plat survey received from Mr. James Noel, Jr. for Dovetail subdivision off of Wildcat Drive.

OLD BUSINESS

1. Stone Bridge Apartments proposal for compliance with Abbeville Ordinance number 19-08 pertaining to surveillance cameras and security officers.

DEPARTMENTAL REPORTS AND UPDATES

- 1. Engineers
- 2. Attorney
- 3. Public Works Director
- 4. Parks and Recreation Director
- 5. Mayor
- 6. Police Chief
- 7. Fire Chief

TOPICS FOR DISCUSSION

1. Council Members

ADJOURN

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Mayor Roslyn White's office at 337-893-8550, describing the assistance that is necessary. The following ordinance having been introduced at a duly convened meeting on October _____, 2022, and notice of its introduction having been published in the official journal and a public hearing having been held in connection therewith on this date, was offered for final adoption by ______ and seconded by :

ARTICLE II Itinerant Vendors; Door-to-Door Vendors; Division 3 – Mobile Food Trucks

WHEREAS, Article II, Division 3, of the City of Abbeville Code of Ordinances sets forth food truck requirements.

WHEREAS, the City Council does hereby determine that it is in the best interest of the City to amend certain ordinances under this article and add new ordinances.

BE IT ORDAINED by the City Council of the City of Abbeville (the "Governing Authority"), acting as the governing authority of the City of Abbeville, State of Louisiana, that Article II, Division 3, of the City of Abbeville Code of Ordinances be, and the same is hereby amended as follows:

ARTICLE II Itinerant Vendors; Door-to-Door Vendors; Division 3 – Mobile Food Trucks

Sec. 10-53. Permit requirements.

(c) The director of revenue, regulatory codes and permits is authorized to issue active mobile vendor permits for any calendar year.

Sec. 10-55. Restrictions on all mobile vendor permit holders.

(f) No mobile food truck shall operate closer than three hundred (300) feet from the main entrance of a restaurant; twenty (20) feet from an intersection of public rights-of-way, or a traffic control devise of any type, or with six (6) feet of any public or private driveway; handicap or bicycle ramp, or impede access to.

Sec. 10-58. Food Truck Park.

A food truck park is a permitted use and requires a special use permit. A food truck park shall require a certificate of occupancy and be subject to the following requirements:

- 1. General Regulations:
 - a.) All food truck parks shall comply with all the requirements of this Code as well as all other applicable ordinances, statutes, rules and regulations of the [City/Parish] and State of Louisiana.
 - b.) At no point shall food truck park remain open for 24 hours. Allowable hours of operation are 6:00 a.m. till 12:00 a.m.
 - c.) If a food truck park is proposed on a site that requires a new utility connection or if a permanent structure is being constructed, the property shall be on a legally platted lot.
 - d.) The commercial design standards in the City of Abbeville ordinances shall apply to any permanent structure on the site. These standards do not apply to any individual food truck and trailer vendor.
 - e.) All food truck and trailer vendors shall be removed from any food truck park upon closing of the park. If a commissary is provided on-site and a food truck

and trailer vendor is approved to use the site's commissary, then that food truck and trailer vendor will not have to be removed from the site each day.

- f.) The property owner, or his/her designated manager, of the food truck park shall be responsible for the orderly organization of all food truck and trailer vendors, the cleanliness of the park, and the park's compliance with all rules and regulations.
- 2. Food Truck Park Dimensional Standards:
 - a.) The number of food truck and trailer vendor spaces allowed at the food truck park shall be calculated at one (1) Vendor space per 1,000 square feet of lot space. The minimum number of vendor spaces shall be two (2). The maximum number of vendor spaces allowed on any site shall be limited to ten (10), except that a request may be made to the Executive Director to approve an alternative number of vendors spaces. Vendor spaces do no need to be occupied at all times, but they must be shown and designed during the site plan process.
 - b.) Only one (1) food truck and trailer vendor is permitted to occupy each vendor space at the food truck park.
 - c.) No food truck and trailer vendor, permanent structures, or seating areas shall be located within the required building setbacks of the applicable zoning district.
 - d.) There shall be a minimum of ten (10) feet of separation between each individual food truck and trailer vendor, and a minimum of twenty (20) feet of separation between any food truck and trailer and a permanent on-site structure.
 - e.) A food truck and trailer vendor shall remain outside of a required fire lane, be located a minimum of 3' from any fire hydrant and shall no block access to a Fire Department Connection (FDC).
 - f.) No vehicle drive-through services shall be permitted within a food truck park.
 - g.) During hours of operation, each food truck and trailer vendor shall be responsible for providing two trash receptacles for use by customers and shall ensure the area is kept clear of litter and debris at all times. A common dumpster must be provided within the food truck park and must comply with any ordinance relative to dumpsters.
 - h.) Any food truck park may establish or utilize a permanent structure for indoor seating, entertainment venue, or similar purposes provided that structures comply with all applicable requirements, including but not limited to building and fire department requirements.
- 3. Required Site Plan:
 - a.) A detailed site plan shall be required for the approval of any food truck park. At a minimum, the site plan must show the location of, and detail, the following items:
 - i. Each food truck and trailer vendor space with appropriate separation distances.
 - ii. Outdoor grills, fryers, and smoker pad sites;
 - iii. Utility connections, including electric, gas, water, and sewer;
 - iv. On-site lighting;
 - v. Activity areas, including playground, movie screen, stage or similar areas;
 - vi. Restrooms and hand washing facilities;
 - vii. Designated customer seating areas;
 - viii. ADA access to parking, vendors, and restrooms;
 - ix. Proposed parking areas including on-site and off-site spaces;
 - x. Fire lanes and fire truck routes;
 - xi. Dumpsters and service vehicle access for waste removal, moving vendor trailers, etc.
 - b.) Access to a food truck park shall be through a single, all weather surface driveway directly connected to public street, with a maximum driveway width of 35 feet. Where on-site parking is proposed near a driveway, a minimum throat distance of 50 feet shall be provided unless otherwise reduced by the City Engineer.
 - c.) All food truck and trailer vendors shall not be parked on unimproved surfaces and at a minimum be parked on compacted gravel base.
 - d.) Any outdoor fryer, grill, and smoker that is proposed to be placed outside a food truck and trailer vendor shall be placed on an approved all-weather material, such as concrete or asphalt, and identified on the site plan.

- e.) Venues for live music, art performances, movies or similar activities shall be subject to the provisions provided herein, with the proposed location identified on the site plan.
- f.) In order to improve safety, individual electrical generators shall be prohibited. All electrical services necessary to serve a food truck and trailer vendor or food truck park shall be provided through permanent on-site connections. Aerial electrical line extensions shall be prohibited.
- g.) Individual electric service outlets with connection boxes shall be installed at each space through approved underground utility line extensions, unless approved by the Mayor or his/her designee.
- h.) Customer seating shall be provided at a minimum rate of four (4) seats per individual vendor, and may be grouped within the food truck park. Seating areas may be located within a permanent building or under a shade structure, provided said building or structure meets all minimum building and fire code requirements. Where outdoor seating is proposed, the surface shall consist of turf grass, crushed granite, pavement, mulch, or other improved surface.
- i.) All food truck parks shall be in compliance with all other provisions of this Code, State & National Building Codes, or other requirements (e.g. Fire Department, Health Department) to protect health, safety and general welfare.
- 4. Lighting:
 - a.) On-site lighting shall be provided within a food truck park and shall be in accordance with exterior lighting standards with exception that string lights shall be permitted throughout a food truck park when a colored or warm white light is utilized. String lights shall adhere to the UL standards and shall not be placed in a manner which would establish a safety issue.
- 5. Parking:
 - a.) The required number of off-street parking spaces shall be calculated at a rate of two (2) parking spaces per food truck and trailer vendor, provided however that an alternate parking plan may be completed and approved by the Mayor or his/her designee.
 - b.) If the site plan identifies available space on-site for employees and/or towing vehicles to park, then the Mayor or her designee may approve a reduced number of required parking spaces.
- 6. Signage:
 - a.) One (1) monument sign shall be permitted for the entrance to the food truck park. The sign shall comply with all applicable sign requirements found in this Code of Ordinances.
 - b.) Each food truck and trailer vendor within a food truck park may have signs mounted to their vehicle and/or trailer.
 - c.) Each food truck and trailer vendor within a food truck park may have one (1) "A-frame" sign, not to exceed three (3) feet in height, immediately adjacent to their vehicle for the purpose of displaying a menu or special advertisement.
 - d.) If the food truck park is located within any special zoning district, additional standards may apply pursuant to the requirements of that zoning district.
- 7. Restroom Facilities:
 - a.) Each food truck park shall provide facilities to accommodate for a minimum of two (2) restrooms. Temporary portable restroom facilities may be approved.
 - b.) The restroom facilities should be equipped with hand washing facilities, or at a minimum, hand sanitation stations shall be provided near the restroom facility and throughout the food truck park.
- Venues:
 - a.) Playgrounds, movie areas, stages for musical or art performances, or similar are encouraged within a food truck park. Said areas shall be oriented away from neighboring uses to reduce noise and light, and potential nuisance.
 - b.) Any food truck park shall comply with nuisance's ordinances.

- 9. Landscaping:
 - a.) All food truck parks shall meet the landscaping requirements of the City of Abbeville ordinances.
 - b.) Food truck parks adjacent to single-family or multi-family zoned property, shall provide a landscape/8' fence buffer.
 - c.) Park owners are encouraged to provide for an aesthetically-pleasing environment within the park, which includes shade and seating elements in addition to pervious groundcover.
 - d.) The Mayor or his/her designee may allow for alternative compliance as it pertains to landscaping requirements.

Secs 10-59 - 10-69. Reserved.

Effective Date. This Ordinance shall become effective upon execution by the Mayor.

This ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: NAYS: ABSENT:

And the ordinance was declared adopted on this _____ day of _____, 2022.

Kathleen Faulk, Clerk

Roslyn R. White, Mayor

The following ordinance having been introduced at a duly convened meeting on November _____, 2022, and notice of its introduction having been published in the official journal and a public hearing having been held in connection therewith on this date, was offered for final adoption by ______ and seconded by :

ORDINANCE 2-93

WHEREAS, Section 2-93 of the City of Abbeville Code of Ordinances establishes the regulations for the issuance of purchase orders.

WHEREAS, the City Council does hereby determine that it is in the best interest of the City to amend this ordinance as detailed below.

BE IT ORDAINED by the City Council of the City of Abbeville (the "Governing Authority"), acting as the governing authority of the City of Abbeville, State of Louisiana, that Sec. 2-93 of the City of Abbeville Code of Ordinances be, and the same is hereby amended as follows: Sec. 2-93. – Insurance of purchase orders.

- (c) All purchase orders shall comply with the requirements set forth in the Louisiana Public Bid Law.
- (d) Repealed.

Effective Date. This Ordinance shall become effective upon execution by the Mayor.

This ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: NAYS: ABSENT:

And the ordinance was declared adopted on this _____ day of _____, 2022.

Kathleen Faulk, Clerk

Roslyn R. White, Mayor





Delta Fire & Safety LA 235 Eastpark Drive Eunice LA 70535 United States

give fruck

and has

Date	Invoice #			
9/26/2022	INVLA22-0236			

Bill To ABBEVILLE FIRE DEPARTMENT 210 W. Vermilion St. Abbeville LA 70510 **United States**

Shi	р	То	

ABBEVILLE FIRE DEPARTMENT 210 W. Vermilion St. Abbeville LA 70510 United States

P.O. Number	Contract #	Terms	Rep	Via	Project Start Date
		Net 30			9/26/2022

Item Code	Description	Backorder QTY	Shipped	Price Each	Amount
LAEE: SERVICE TECHNICIAN	SERVICE TECHNICIAN 1001 Repairs	0	19	120.00	2,280.00
TECHNICIAN TRVAEL	TRAVEL TIME	0	12	60.00	720.00
	Mid South KN20021 Haldex Brake Valve	0	1	58.41	58.41
REV: 546-0370-53-0	VPS POWER SHIFT and CONTROL REPAIR KIT	0	1	48.00	48.00
REV: 538-0180-00-0	KIT, PUMP SHIFT ASSEMBLY	0	1	332.28	332.28
	Midsouth Truck AFC11100 50/50 Coolant	0	12	17.93	215.16
	KW 3903210CUM Hex Flange Nuts	0	2	6.51	13.02
	KW 5440813CUM ACC Drive Support	0	1	21.36	21.36
	KW 5473184RXMCUM Air Compressor	0	1	1,821.40	1,821.40
	KW 4988280CUM Hyrdo Pump Gasket	0	1	13.06	13.06



Date	Invoice #			
9/26/2022	INVLA22-0236			

Item Code	Description		Backorder QTY	Shipped	Price Each	Amount	
Freight #							
Phone #		Web Site	Outgoing Bin #		Subtotal		\$5,522.69
(888) 944-4911	-4911 www.deltafas.com				Sales Tax	x (8.25%)	\$0.00
Fax #		S.O. No.	Packing Slip No.		Shipping Cost		
(337) 466-7577		SOLA22-0334	IF285	57	Total		\$5,522.69
		[2020년 2020]			Payments/Credits		
			12 10 10		Balance	Due	\$5,522.69



Proposed call types requiring Abbeville Fire Department Medica/Trauma First Response

- Severe Breathing Difficulty/ Severe Choking with airway blockage
- Chest Pain/Heart Problems
- Drowning, unless the patient has been removed and is awake and breathing
- Cardiac Arrest
- Electrocution, unless the patient has been removed and is awake and breathing
- Unconscious
- Falls greater than 10' or other Major Trauma
- Severe Bleeding
- Machinery Accidents with Trauma
- Gunshot/Stabbing
- Overdose with Altered Mental Status
- Motor Vehicle Accidents with injuries or that may require extrication
- Any emergency where there is doubt, the VP911 Center should consult with the Fire Department if a response is needed

The Abbeville Fire Dept should consider not responding to medical calls at facilities that are staffed with medical personnel except in cases of Cardiac Arrest. (Such as nursing homes, dialysis centers, doctors' offices, etc.) Severe Trauma at these locations should be considered for a Fire Dept Response.

If the ambulance assigned to the call will arrive at the same time or before the Abbeville Fire Department where first response medical help will be of little benefit, no response should be considered.

TO: BROWN'S DEMOLITION 606-A CYRUS LOOP JENNINGS, LA 70546

FROM: CITY OF ABBEVILLE, PERMIT DEPT.

LOCATION OF JOB: <u>500 SECOND ST</u>

SCOPE OF WORK:

- TO REMOVE THE BLACK ROOFING TILE WHICH CONTAINS ASBESTOS
- TO TEAR DOWN THE DILAPIDATED CARPORT/OUTSIDE BUILDING

BID AMOUNT:

\$1,750.00

BID DUE BY:

Wednesday, November 9, 2022 by 3:00 pm

PLEASE READ THE FOLLOWING CAREFULLY:

ONCE JOB IS COMPLETE, CITY INSPECTION WILL BE DONE BEFORE PAYMENT WILL BE MADE TO CONTRACTOR

PROPERTY MUST BE COMPLETELY CLEARED OF ALL REMAINS OF STRUCTURE AND OTHER DEBRIS BEFORE PAYMENT IS MADE.

Club Brath

TO: TICKET SERVICES, LLC P.O. BOX 1621 ABBEVILLE, LA 70511

FROM: CITY OF ABBEVILLE, PERMIT DEPT.

LOCATION OF JOB: **500 SECOND ST**

SCOPE OF WORK:

- TO REMOVE THE BLACK ROOFING TILE WHICH CONTAINS ASBESTOS
- TO TEAR DOWN THE DILAPIDATED CARPORT/OUTSIDE BUILDING

BID AMOUNT:

\$3800.0

BID DUE BY:

Wednesday, November 9, 2022 by 3:00 pm

PLEASE READ THE FOLLOWING CAREFULLY:

ONCE JOB IS COMPLETE, CITY INSPECTION WILL BE DONE BEFORE PAYMENT WILL BE MADE TO CONTRACTOR

PROPERTY MUST BE COMPLETELY CLEARED OF ALL REMAINS OF STRUCTURE AND OTHER DEBRIS BEFORE PAYMENT IS MADE.

Signature A Children TO CUT OFF The Bock of The Walk way OFF, And RE-move From, The Walk way.

TO: TICKET SERVICES, LLC C/O RUSSELL ALEXIS P.O. BOX 1621 ABBEVILLE, LA 70511

FROM: CITY OF ABBEVILLE, PERMIT DEPT.

LOCATION OF JOB: 607 EDWARDS ST

SCOPE OF WORK:

- TO CUT ALL TALL GRASS & WEEDS
- TO CUT AND REMOVE ALL OVERGROWN UNDERBRUSH, CHICKEN TREES FROM ENTIRE PROPERTY
- TO CLEAR ALL GRASS, WEEDS, BRUSH FROM ALL PROPERTY LINES

BID AMOUNT:

BID DUE BY:

Wednesday, November 9, 2022 by 3:00 pm

PLEASE READ THE FOLLOWING CAREFULLY:

ONCE JOB IS COMPLETE, CITY INSPECTION WILL BE DONE BEFORE PAYMENT WILL BE MADE TO CONTRACTOR

PROPERTY MUST BE COMPLETELY CLEARED OF ALL REMAINS OF STRUCTURE AND OTHER DEBRIS BEFORE PAYMENT IS MADE.

TO: BROWN'S DEMOLITION 606-A CYRUS LOOP JENNINGS, LA 70546

FROM: CITY OF ABBEVILLE, PERMIT DEPT.

LOCATION OF JOB: <u>607 EDWARDS ST</u>

SCOPE OF WORK:

- TO CUT ALL TALL GRASS & WEEDS
- TO CUT AND REMOVE ALL OVERGROWN UNDERBRUSH, CHICKEN TREES FROM ENTIRE PROPERTY
- TO CLEAR ALL GRASS, WEEDS, BRUSH FROM ALL PROPERTY LINES

BID AMOUNT:

\$1,779.99

BID DUE BY:

BY: Wednesday, November 9, 2022 by 3:00 pm

PLEASE READ THE FOLLOWING CAREFULLY:

ONCE JOB IS COMPLETE, CITY INSPECTION WILL BE DONE BEFORE PAYMENT WILL BE MADE TO CONTRACTOR

PROPERTY MUST BE COMPLETELY CLEARED OF ALL REMAINS OF STRUCTURE AND OTHER DEBRIS BEFORE PAYMENT IS MADE.

And Brown Signature

TO:

TONY LANDRY 402 BERTHIER ST ABBEVILLE, LA 70510 Landrytony62@yahoo.com Clarice_landry@yahoo.com

FROM: CITY OF ABBEVILLE, PERMIT DEPT.

LOCATION OF JOB: 607 EDWARDS ST

SCOPE OF WORK:

- TO CUT ALL TALL GRASS & WEEDS
- TO CUT AND REMOVE ALL OVERGROWN UNDERBRUSH, CHICKEN TREES FROM ENTIRE PROPERTY
- TO CLEAR ALL GRASS, WEEDS, BRUSH FROM ALL PROPERTY LINES

BID AMOUNT: \$ 2,200

BID DUE BY:

PLEASE READ THE FOLLOWING CAREFULLY:

ONCE JOB IS COMPLETE, CITY INSPECTION WILL BE DONE BEFORE PAYMENT WILL BE MADE TO CONTRACTOR

Wednesday, November 9, 2022 by 3:00 pm

PROPERTY MUST BE COMPLETELY CLEARED OF ALL REMAINS OF STRUCTURE AND OTHER DEBRIS BEFORE PAYMENT IS MADE.

May Lindig Signature

MARK PIAZZA Mayor

ABBEVILLE SINCE 1850



KATHLEEN S. FAULK Secretary - Treasurer DECISI

DECISION RENDERED AT HEARING BEFORE CITY COUNCIL

April 20, 2022

FAMILY ROOTS PROPERTIES, LLC 4107 NAUD RD ABBEVILLE, LA 70510

Date of Hearing: April 19, 2022

Offending Party Present at Hearing: Owner, Chad appeared at hearing

Address of Violation: 311 W. LAFAYETTE ST

Authorizing State Statutes: LA. R.S. 33:4761; et.seq; 9:3500{dilapidated structure, LA. R.S. 33:5062; 33:362; 9:3500; 33:4766{ grass & weeds} & LA. R.S. 33:4876; 33:4766; 9:3500 {rubbish/trash}

Decision rendered at hearing:

• COUNCIL SET A DEADLINE OF 6/6/2022 FOR OWNER TO COMPLETE THE SELLING OF THIS PROPERTY TO DAVID ASHLY.

Sincerely,

baran al DA

Sarah Alpough Director of Revenue, Regulatory, Code & Permits

> City of Abbeville 101 N. State Street P.O. Box 1170 Abbeville, LA 70511-1170 (337) 893-8550 Fax: (337) 898-4<u>298</u>

COUNCILMEN: FRANCIS J. PLAISANCE Councilman at Large

ROSLYN R. WHITE District A

FRANCIS TOUCHET, JR. District B

BRADY BROUSSARD, JR. District C

TERRY Y. BROUSSARD District D

Memo

То:	Mayor Mark Piazza
From:	Chris Gautreaux
cci	Sarah Alpough
Date:	03-23-2022
Re:	311 West Lafayette Street

The building at 311 West Lafayette Street was inspected on March 22, 2022. Based on the inspection done, the cost to repair the structure to current codes outweighs the cost to demolish it. Therefore, this structure should be condemned and should be demolished. Enclosed are the photographs taken of the building.

Chris Gautreaux

Public Works Director









